

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, February 20, 2025

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from December 2024

FINANCIAL REPORTS

PUBLIC COMMENTS – Limit 5 minutes

DEPARTMENTAL REPORTS

- Assessing
 Resolutions for BOR (Poverty Exemption & Asset Level Test)
 BOR Dates March 4, 10 & 12
- Fire Department
- Planning Commission
 March Meeting
- Roads
- Zoning Administrator
- Cemetery
- Building
- Park
- Elections

CORRESPONDENCE

OLD BUSINESS -

NEW BUSINESS – Budget Workshop and Budget Hearing Dates

- Next meeting date March 20, 2025 @ 7:00 p.m.

ADJOURNED

Mitchell Township Board

December 12th, 2024

Meeting Minutes

The December meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, December 12th, at 7:00 pm at the Mitchell Township Hall, 6849 w. Tower Rd, Curran, Michigan.

Members Present: Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Olivia Bowers, Trustee Paula Taylor, Trustee Mike Lay

Members Absent:

December 2024 regular meeting minutes

It was moved by Kevin Small, supported by Paula Taylor, to approve the minutes from November 20th special meeting

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to approve the November minutes.

Yes- 5 No-0 Absent-0 Motion Carried

December 2024, Financial Report

It was moved by Carla Brimm, supported by Paula Taylor, to change the Meetings to the 3rd Thursday of the month with No January and July Meetings.

Upon Roll Call

5 Ayes 0 Nays 0 Absent

Public Comment

Departmental Reports

Assessing

None

Fire Department

2 Fire, for downed wires.

It was moved by Kevin Small, supported by Paula Taylor to remove Keegan Small from Bank and add Olivia Bowers.

Yes- 5 No – 0 Absent- 0

It was moved by Kevin Small, supported by Paula Taylor to get a credit card for Olivia Bowers

Yes- 5 No – 0 Absent- 0

Planning Commission

Renewable Energy Academy 1-29-25.

Patty, Herb, Frank, Keegan, and Paula

Roads

It was moved by Carla Brimm and supported by Paula Taylor to Pay Road Commission the full amount for the work Down on Reeves Road and Crooked Lake Road.

Upon Roll Call 5 Ayes 0 Nays 0 Absent

Zoning Administrator

None

Cemetery

None

Building

None

Park

Discussed Park Signage

Elections

It was moved by Mike Lay, supported by Kevin Small, to pay election source \$1,979.

5 Yes 0 No 0 Absent

It was moved by Kevin Small, supported by Paula Taylor to Pay County Early Vote.

5 Yes 0 No 0 Absent

Correspondence

Old Business

None

New Business

It was moved by Carla Brimm, supported by Kevin Small, to get Olivia Bowers a credit card for bank account.

5 Yes 0 No 0 Absent

It was moved by Carla Brimm, supported by Paula Taylor for the purchase of Microsoft 365 \$72.

5 Yes 0 No 0 Absent

It was moved by Kevin Small, supported by Paula Taylor, to approve the Consumers Franchise Agreement.

5 Yes 0 No 0 Absent

Adjourned at 9:13 p.m.

Next meeting February 20th @ 7:00 p.m.

Mitchell Township
Zoning Minutes
December 2024

- 12-09-24 Received a call from Alan Peasley (Realtor) 248-924-1490. His customer wants to possibly purchase property on M65 and Welch Road. Zoning questions.
- Hailey Womboldt 517-648-8197 also called. She is Alan's (above note) customer.
- 12-10-24 I spoke to both Alan and Hailey (12/9 notes). Discussed special use permit for possible wedding venue – camping – cottages for property that they may purchase.
- 12-20-24 Jeremy Gentrell 313-477-9525 wants electrical hook up for travel trailer. I advised that he needs to contact Alcona County Electrical Inspector. He is aware of Camper/RV 120 day parking rules.

Mitchell Township
Zoning Minutes
January 2025

- 01-03-2025 Rachel Wozniak 313-580-4288 wanted to know if permit was needed for renting out a house. Called and discussed with Herb Trader. No permit required for Airbnb Rentals.
- 1-15-2025 Shane Stubblefield from SBA Communications sent an email regarding upgrade to Tower. No permit necessary.
- 01-20-2025 Richard Hawes 989-736-5011 or 989-424-1174. Size garage at 3204 Trask Lake Road. Called and asked about what size pole barn he can build on one acre of land. I asked size of cabin on existing property. He didn't know. Asked about property lines and he needed 15' on side. He became very irritated and said that I should know where his line are located. Started to speak with anger so I repeated lot setbacks and he hung up. Call ended.
- 1-27-2025 Received application and fee for a garage at 4645 West Lakeside Trail in Barton City 48705. Issued LUP No 25-001. Property ID No. 113-033-100-105-00.

2025 RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Mitchell Township Board and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Township of Mitchell of Alcona County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested, State Tax commission **Form 5739 (Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty)**.
- 2) File a claim with the Supervisor/Assessor or Board of Review, State Tax Commission **Form 5737 (Application for MCL 211.7u Poverty Exemption)** accompanied by Federal and State Income Tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission **Form 4988, Poverty Exemption Affidavit**.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services, and as approved by the State Tax Commission and printed in State Tax Commission Bulletins, or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the 2025 Federal Poverty Income Guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty Exemptions

Size of Family Unit	2025 Poverty Guidelines (100%)	2025 Poverty Guidelines (50%)	2025 Poverty Guidelines (25%)
1	\$15,060	15,813	16,566
2	\$20,440	21,462	22,484
3	\$25,820	27,111	28,402
4	\$31,200	32,760	34,320
5	\$36,580	38,409	40,238
6	\$41,960	44,058	46,156
7	\$47,340	49,707	52,074
8	\$52,720	55,356	57,992
For each additional person	\$5,380	5,649	5,918

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Supervisor/Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Township Board Member _____ and supported by Township Board Member _____

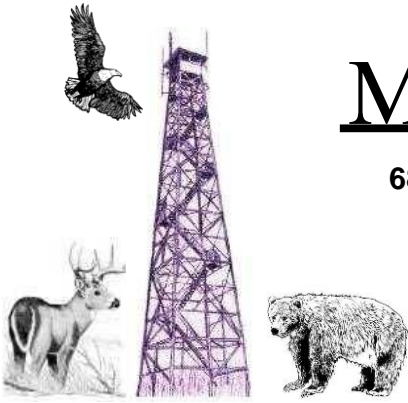
Upon roll call vote, the following voted:

"Aye": _____

"Nay": _____

Mitchell Township Clerk declared the resolution _____.

_____, Clerk Date _____



Mitchell Township

6849 West Tower Road • Curran, MI 48728
The Black Bear Capital of Michigan

Carla Brimm, Supervisor
Donita Charron, Clerk
Kevin Small, Treasurer
Paula Taylor, Trustee
Michael DeJarlais, Trustee
Mike Lay, Fire chief
Mike Sanford, Zoning Administrator

Resolution 2025-_____ Asset Level Test for Board of Review

January _____, 2025

It was moved by _____, supported by _____ to adopt the following Asset Level Test for Board of Review use:

“That the tangible assets not exceed \$10,000 excluding the primary residence, 1 automobile and/or \$5,000 in liquid assets.”

By a Roll Call Vote the following voted:

Aye: _____

Nay: _____

Absent: _____

Clerk, Olivia Bowers

Carla Brimm, Supervisor